



WEEKLY TIMESHEET

Email: timesheets@fgtrecruitment.com.au

Weekending (Sunday) :	
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Contractor Name			
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Employee Number		Status	
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Client Name		Supervisor Name	
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Date	Start Time	End Time	Regular Hours	Overtime Hours	Total Hours
Weekly Totals					

Contractor Signature		Date	
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Supervisor Signature		Date	
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Supervisor Name		Supervisor Title	
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FOR PROMPT PAYMENT PLEASE SCAN AND EMAIL TO FGT RECRUITMENT NO LATER THAN 3PM (AEST) ON EACH MONDAY FOLLOWING THE PREVIOUS WEEKS WORK. LATE TIMESHEETS WILL NOT BE PROCESSED.